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CONSTITUTION AND BY-LAWS

OF THE

OTTAWA

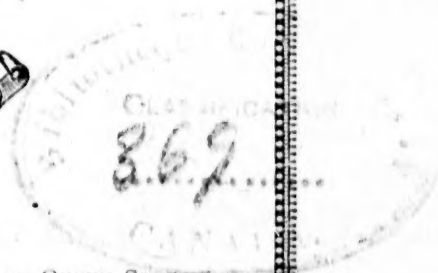
Amateur Athletic Club.



OTTAWA:

PRINTED BY J. D. TAYLOR, 48 AND 50 QUEEN STREET.

1890.





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Ottawa Amateur Athletic Club.

CONSTITUTION AND BY-LAWS.

ARTICLE I.

NAME.

This Club shall be called the OTTAWA AMATEUR ATHLETIC CLUB.

ARTICLE II.

OBJECT.

The object of the Club shall be the encouragement of Amateur Athletic sport, the promotion of physical and mental culture among, and the providing of rational amusements and recreation for, its members.

ARTICLE III.

COLORS, UNIFORM AND BADGE.

Sec. 1. The colors of the Club shall be red, black and white.

Sec. 2. The uniform of the Club shall consist of a white jersey, trimmed with black with the winged-legs worked in on the breast, white knee breeches and black stockings.

Sec. 3. The badge of the Club shall be three winged-legs red and black on a white ground.

ARTICLE IV.

MEMBERSHIP.

Sec. 1. The membership of this Club shall be limited to amateurs.

"An amateur is one who has never competed for a money prize or staked bet, or with or against any professional for any prize, or who has never taught, pursued, or assisted in the practice of athletic exercises as a means of obtaining a livelihood."

Sec. 2. This Club shall consist of such members as may be elected, and of the members of such other clubs as may hereafter be admitted to the Club.

Sec. 3. Should other clubs desire admission to the Club, the terms of affiliation shall be first approved of by the Board of Directors and subsequently ratified by a two-thirds vote of the members at a special meeting to be called for that purpose, and if necessary, the Constitution and By-laws amended to allow of its being done. The Constitution and By-laws of each affiliated club shall conform to and be modelled on those of this Club.

Sec. 4. Only members subscribing in full to the Club shall have a voice or vote in its affairs.

Sec. 5. The membership shall be designated as follows:—

Life members.

Privileged members.

Active members.

Lady associate members.

Sec. 6. No person shall be eligible for membership who is under the age of 16 years, except as a life member.

ARTICLE V.

ELECTION OF MEMBERS.

Sec. 1. Members of the Club shall be elected by the Board of Directors, except as provided in Sec. 4.

Sec. 2. Elections shall be by ballot, one black ball in four votes to exclude the applicant.

Sec. 3. Every candidate for membership shall sign an application to be furnished by the Secretary-Treasurer for that purpose; this application must also be signed by two members and passed to the Secretary-Treasurer to be read at the next ensuing meeting of the Board of Directors. The chairman of the meeting shall appoint two members of the Board to form a committee of enquiry who shall make such enquiries as they may deem proper. The name, occupation and business or other address of the candidate, as well as the names of the members who have recommended him, shall then be posted up in

the club room until the following meeting, when, after hearing the report of the enquiry committee, he shall be ballotted for.

Sec. 4. Any member objecting to any candidate shall signify his objection to the Board, who shall take it into consideration. Should he desire a fuller scrutiny than that afforded by the Board it shall be incumbent on the Secretary-Treasurer, on receiving a requisition to that effect signed by fifteen members, to call a special meeting of the Club for the purpose of such election.

Sec. 5. Persons residing more than ten miles from the city may, on recommendation of two members, be elected as privileged members, who shall enjoy the privileges of the Club House only on payment of \$2 per month in advance. First month's fee to accompany application.

ARTICLE VI.

LIFE MEMBERS.

Sec. 1. Any person paying the sum of one hundred dollars (\$100) at any one time may be elected a life member of the Club.

Sec. 2. A member of fifteen years standing shall be a life member of the Club.

Sec. 3. Any one holding stock in the Ottawa Amateur Athletic Association at the time of the formation of this Club may become a life member by allotting five or more shares of paid-up stock to the Club.

Sec. 4. Any one holding stock in the Metropolitan Grounds Company may, upon election as a member of the Club, become a life member by allotting to the Club ten or more shares of paid-up stock of the Company.

ARTICLE VII.

SUBSCRIPTIONS.

Sec. 1. The annual subscription shall be as follows :—

Membership in the Club with full privileges of the building and clubs connected therewith.....	\$10 00
Privileged members per month.....	2 00
Lady Associate members.....	2 00

Sec. 2. Every candidate on being elected shall sign the Constitution and By-Laws, and pay his dues within fourteen days, the proposer and the seconder being held responsible for the same.

Sec. 3. Membership may date from the 1st October or 1st April each year.

Sec. 4. Members of previous years paying the annual subscription of ten dollars shall have the option of paying such subscriptions half-yearly, on October 1st and April 1st.

Sec. 5. Any member in arrears to the Club for one month shall be posted in the club house, and if he remains in arrears another month shall be excluded from all privileges of membership, and if arrears remain unpaid for two months further his membership shall be forfeited.

Sec. 6. Passes and Badges will be issued only on payment of current subscription.

ARTICLE VIII.

CLUB FINANCES.

Sec. 1. The funds of the Club shall be kept in some chartered bank, and shall be withdrawn only on the joint cheque of the President, or, in his absence, of the Vice-President, and countersigned by the Secretary-Treasurer.

Sec. 2. All payments of sums of five dollars or over should be made by cheque.

ARTICLE IX.

GOVERNMENT.

Sec. 1. The Club shall be governed by a Board of twelve Directors who shall elect annually from their number, a President, Vice-President, Auditor and Secretary-Treasurer.

Sec. 2. The Board of Directors shall be composed of eight Directors, elected by the members of the Club at their annual meeting, and four Directors nominated by the Ottawa Amateur Athletic Association (company) each year, within one week after the annual meeting of the Club. The Directors appointed by the company shall be members of the Club.

Sec. 3. The Directors shall elect the President, Vice-President, Auditor and Secretary-Treasurer within two weeks after the annual meeting.

Sec. 4. No member shall be elected to the office of President for more than two years consecutively.

ARTICLE X.

DUTIES OF OFFICERS.

Sec. 1. **PRESIDENT.**—It shall be the duty of the President to preside at all meetings, to see that the rules of the Club are strictly enforced, to order Special Meetings of the Club upon the request of the Board of Directors, or the written request of fifteen members, as provided for in Art. XI., Sec. 3, to declare the votes and to have a general supervision over the affairs of the Club. In the absence of the President, the Vice-President shall perform his duties, or should no such officer be present at a meeting, a chairman shall be chosen by vote. The President shall be *ex officio* a member of all committees, and preside at all meetings of the same.

Sec. 2. **SECRETARY-TREASURER.**—It shall be the duty of the Secretary-Treasurer to keep an accurate record of the proceedings of all meetings of the Club and Board of Directors. He shall have custody of all moneys, bonds, title deeds and other securities belonging to the Club, and shall have charge of and keep the books of the Club, collect all subscriptions and moneys due the Club and its affiliated clubs and grant discharges for the same on the regular printed forms. He shall also keep a full record of the name and address of each member, notify candidates of their election, and the members of all meetings, conduct the correspondence, keep copies of all letters written and files of all received. His books and vouchers shall at all times be subject to the inspection of the Auditor and shall be produced whenever they may be required by the Board of Directors. He shall render to the Auditor weekly a statement of receipts and expenditure and shall deposit all money in his hands in the regular bank account of the Club daily, or as soon as the amount shall exceed

fifty dollars, and shall exhibit the bank book to the Auditor. He shall render a statement of receipts and expenditure and exhibit the bank book to the Board of Directors at every meeting, and a cash statement once a month (or more frequently if deemed necessary), prepare the regular annual and semi-annual reports and statements, and perform such other duties in connection with the Club and the clubs belonging to it, as he may be directed to do by the Board. He shall make out and serve a notice upon every member whose subscription is one month in arrears, and if the same remain unpaid for one week longer shall report the fact to the Board of Directors, and when ordered by the Board shall post their names upon the bulletin.

Sec. 3. AUDITOR.—The Auditor shall receive from the Secretary-Treasurer a statement of receipts and expenditure, and shall at the same time examine the bank book to ascertain that all moneys have been deposited in the regular bank account of the Club, provided that the amount in hand exceeds fifty dollars. He shall verify the Secretary-Treasurer's cash statements and balances and certify the same as correct before they are presented to the Board, and he shall exercise a general supervision over the financial affairs of the Club.

Sec. 4. BOARD OF DIRECTORS.—The Board of Directors shall have the full management and control of all the property, effects and assets of the Club. They shall enforce the preservation of order and obedience to the Constitution and By-Laws and Rules of the Club, and shall make or authorize all necessary contracts and purchases. The immovable property of the Club shall not be sold or disposed of by the Directors unless authorized by a two-thirds vote of the members of the Club present at a meeting to be called as provided in Art. XI., Sec. 3. They shall have power to employ such servants and assistants, and to make such regulations for the economy, comfort and success of the Club as they shall think proper. They shall appoint one of their number as chairman of each of the

following departments: Gymnasium, Reading and Club Rooms, Bowling, Billiard Room, Field Sports, Entertainments and Property and Building. The chairman of each department shall have entire control of the same, with power to make rules for its government, subject to the approval of the Board, and to call to his aid such other members of the Club as he may require to assist him. He shall at the end of the year make a report in writing to the Board of Directors. No expenditure shall be incurred in those various departments without the approval of the Board. The Board shall grant a suitable honorarium to the Secretary-Treasurer each year. They shall, at the Annual Meeting of the Club, make, through the Secretary-Treasurer, a full report of their proceedings during the previous year, and recommend such measures as they may deem advisable. The Board of Directors shall engage a professional accountant to examine the books and accounts of the Club annually, or whenever requested so to do by the President, and report thereon to the Board.

Sec. 5. FINANCIAL STATEMENT.—The annual financial statement of the Secretary-Treasurer shall be audited, printed and circulated among the members at least one week before the annual meeting.

ARTICLE XI.

MEETINGS.

Sec. 1. The annual meeting of the Club shall be held on the third Monday in October, for election of directors, the reception of the report of the Board of Directors, and the Secretary-Treasurer's financial statement and the transaction of such other business as may be brought before it.

Sec. 2. The semi-annual meeting shall be held on the third Monday in April, to receive the semi-annual cash statement, and for the transaction of general business.

Sec. 3. A special meeting of the Club may be called whenever the Board shall deem it expedient, or whenever the President or Vice-President shall be desired to

call one, by the written request of fifteen members, setting forth the purpose thereof. Six days' notice by circular or by advertisement in at least two daily papers shall be given to the members of any special meeting of the Club.

Sec. 4. None but members in good standing shall be present at a meeting, and fifteen shall be a quorum for the transaction of business.

Sec. 5. The order of business at all regular meetings shall be as follows :—

1. Minutes of preceding meeting.
2. Communications.
3. Reports.
4. Proposals for membership.
5. Elections.
6. Unfinished business.
7. New business.
8. Adjournment.

Sec. 6. The Board of Directors, of whom five shall form a quorum, shall hold weekly, or at least fortnightly meetings in the club rooms every Monday evening, or such other evenings as they may decide, and at such other times as they may be called by the Secretary, at the request of the President, Vice-President, or any two of the Directors, upon notice to be sent or given to each member. The order of business shall be the same as at meetings of the Club.

ARTICLE XII.

COMPETITIONS.

Sec. 1. The Club shall hold at least one athletic meeting each year, on such date as the directors may deem advisable.

Sec. 2. The chairman of the Field Sports Committee, shall, subject to the approval of the Board, prepare the programme of events, appoint the proper officials, judges, etc., draw up a list of prizes with estimated value of same, and generally conduct, with such assistants as he may appoint, the arrangements for the meetings, which shall be conducted under the rules of the Amateur Athletic Association of Canada.

Sec. 3. There shall also be held such other competitions in Gymnastics, Bowling, Billiards, etc., as the chairmen of the various departments may recommend, and as the directors may deem advisable.

ARTICLE XIII.

RESIGNATIONS.

Sec. 1. All resignations of office or membership shall be in writing, addressed to the Secretary-Treasurer, to be submitted to the next regular meeting of the Board of Directors for action thereon.

Sec. 2. All dues must be paid in full before a resignation is considered.

ARTICLE XIV.

REMOVAL OF OFFICERS.

Any member of the Board of Directors may, for repeated neglect or dereliction of his duties, be removed from office by a vote of two-thirds of the members of the Club present at a special meeting called to consider the case.

ARTICLE XV.

VACANCIES.

Should a vacancy occur on the Board among the Directors elected by the members, the remaining members' directors shall elect a successor. Should it occur among the Directors appointed by the shareholders, the company shall appoint a successor.

ARTICLE XVI.

EXPULSIONS.

Sec. 1. Any member of this Club who shall be charged with ungentlemanly conduct shall have his case adjudicated upon by the Board of Directors under the following procedure:

(a) The charge, made in writing, shall be submitted to the Board at its meeting.

(b) If, in the opinion of any three of the Directors, the conduct alleged is considered unbecoming a member of this Club, action shall be taken thereon.

(c) The President, or in his absence the Vice-president, shall appoint a committee of three to investigate the charges made, none of whom shall be the member or members who have made the charge.

(d) The committee so appointed shall, with due diligence, report in writing if the charges can be sustained or not.

(e) The report of said committee having been duly laid before the Board of Directors and confirming such charges, either in whole or in part ;

(f) The member charged shall be notified in writing by the Secretary to appear at the next meeting of the Board of Directors to defend himself.

(g) Whether the member avails himself of the right to defend himself or not, the Board of Directors shall take such action as they may deem advisable.

(h) May expel the member charged by a three-fourths vote of the Directors present, or may suspend the member charged from all privileges of the Club for a period of time, by a majority vote of the Directors present.

(i) The member so expelled or suspended shall have the right to appeal against the decision of the Board of Directors.

(j) And demand a special meeting of the Club to adjudicate on his case.

(k) The member demanding said meeting must first deposit with the Treasurer the sum of \$10 to cover the cost of calling said meeting, said sum to be returned to him in the event of being exonerated by said meeting.

(l) Meeting so called shall be convened under same procedure as special meeting, viz. :—six days notice by circular.

(m) The special meeting shall adjudicate upon the case ; a simple majority shall be sufficient to decide the result.

ARTICLE XVII.

PRIVILEGES.

Sec. 1. The payment of the annual subscription of ten dollars shall entitle the member to all privileges of the Club, viz : of the building occupied by the Club and its various departments, and membership in the affiliated clubs, with free admission to the grounds on all occasions when used by the Club or its affiliated clubs.

Those paying a subscription to one club only, shall merely be entitled to the privileges of that club and club meeting room.

Sec. 2. Lady associate members shall be entitled to free admission to the Athletic Sports of the Association, and to the exclusive use of the gymnasium during such mornings of the week as may be specified by the Directors.

Sec. 3. A member may at any time introduce a non-resident of the city into the Club House, and shall register his name and address and the date of introduction, together with his name, in a book kept for that purpose, and shall obtain a pass for him from the Secretary-Treasurer, giving him the privileges of the building for one week. No person shall receive such privileges more than once in six months.

ARTICLE XVIII.

REGULATIONS.

Sec. 1. Unless the Directors otherwise order, the building shall be open every week-day from 7 a.m. till 11.30 p.m., and on Sundays, the Reading Room, Library and Club Room only, shall be open from 2 to 5.30 p.m. and from 8 to 10 p.m. On Sundays the Rooms shall be under the charge of a member appointed by the chairman of that department.

Sec. 2. None but members, candidates for admission, or visitors to the city introduced by members, shall be admitted to the Club House or take part in the amusements provided for the members.

Sec. 3. No gambling or betting shall on any account be allowed in the building, nor shall any other games be introduced save those provided by the Directors. Refreshments shall not be introduced without the special sanction of the Directors. Intoxicating liquors shall not be brought into the building under any pretence whatever.

Sec. 4. No member shall use the private property of another member without his permission, and any member damaging or breaking any apparatus or other property of the Club, or of any of its members, shall replace the same at his own expense.

Sec. 5. Members shall notify the Secretary-Treasurer in writing of any change in their address.

ARTICLE XIX.

AMENDMENTS OR REPEAL.

The Constitution and By-Laws may be amended or repealed by a vote of two-thirds of the members present at a meeting of the Club, provided proposed amendment or repeal has been submitted to the Board of Directors, and that the members be notified by circular, or by an insertion of an advertisement in two daily papers stating in general terms such proposed amendment or repeal, at least six days previous to the meeting at which it is to be acted on.

